

Thomas Memorial Library  
Board of Trustees  
Agenda

Thursday, November 17, 2011 @ 6:30 PM

- 1) Call to order: \_\_\_\_\_ **RuthAnn**
- 2) Approval of Meeting Minutes: October 20, 2011
- 3) Approval of Special Meeting Minutes: November 7, 2011
- 4) Library Director's Report: October 2011 **Jay**
- 5) Former Business:
  - a) Public Education Initiative
  - i) Report from the Document subcommittee "Pink" **Kate**
  - ii) Report from the targeted material subcommittee. "Blue" **Molly/Lee**
  - iii) Power Point, Photos, and FAQs **Jennifer**
  - iv) Progress on the Case for Support **Kate**
- 6) New Business:
  - a) Applebee's Reading Club **Jay**
  - b) Status of the Demont Associates' Fundraising Feasibility Study. **RA/Kate**
  - c) Report from the Thomas Memorial Library Foundation **Kate/Ken**
    - i) Donor campaign.
    - ii) Friends of the Thomas Memorial Library Book sale.
  - d) Appointment of the new TMLBoT representative to the TMLF Board of Directors
  - e) Targeted material subcommittee. "Blue"
    - i) By November 11, develop targeted collateral material from the "Document" for use in the prioritized public relations campaign. **[11/17]**
- 7) Confirmation of next meeting: Thursday, December 15, 2011 @ 6:30 P.M.
- 8) Adjournment: \_\_\_\_\_

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**Citizen Participation at Meetings & Workshops**

**TMLBoT Meetings and workshops:** The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.